

**Monroe 2-Orleans BOCES Policy**

**Series 1000 – By-Laws**

**Policy #1314.1 – DUTIES OF THE ASSISTANT TREASURER**

The Assistant Treasurer of the BOCES shall be appointed by the Board at its Annual Reorganizational Meeting and shall serve for a period of one year. The Assistant Treasurer shall perform all duties prescribed by law and the Commissioner of Education and all other requirements of the office as directed by the Board in the absence of the Treasurer.

Adopted: 7/13/99

Revised: 9/15/10

Reviewed: 8/21/2013

Reviewed: 8/17/2016

Revised: 9/18/2019

Reviewed: 8/17/2022